

# BIRTH CERTIFICATE FLOWCHART

After the birth of the child, the hospital will give a document in A3 format to be filled then presented at the Ward Office or City Hall to notify the birth of the child.

The "Birth Certificate" issued in Japan could be the legalized copy of the set of document "Birth Notification & Medical Birth Certificate" (shusseino-kisaijiko-shomeisho) issued at the Japanese authorities (Ward Office, City Hall, or local Legal Affairs Bureau). That document has to be translated by a recommended company of the Embassy, and then sent with the set of required documents.

**NB:** A "Birth Notification & Medical Birth Certificate" with no seal of officers nor legalization of the Japanese authorities is not accepted.

## For married parents :

Birth Certificate can be applied. The Embassy will make a transcription from the Japanese birth document.

## For unmarried parents :

Normally, when both parents are not married, the name of the father will not be written on the child's Birth Certificate. However, according to the provision of the Cameroonian law, the father who wants his name to appear on the child Birth Certificate could apply for a "Declaration of Child Recognition" at the Embassy.

Parents look for two witnesses. Photocopies of their passport and Residence Card have to be emailed in PDF file. Then parents will take an appointment at the Embassy and come for signature. Each person has to come with their original ID documents.

**Issuance of the Birth Certificate**

\* For details and application form to download, see information page.

\* For any inquiry, kindly mail to the Embassy from CONTACT.