

PASSPORT PHYSICAL ENROLMENT

To the Embassy of Cameroon in Japan

I the undersigned, have jointed following required documents (ticked checkboxes):

- Request letter for application of Consular Card ;
- Application form for Consular Card (mandatory for children too) ;
- ID photo for the Consular Card, stick on the said form (with glue, not stapled) ;
- Birth Certificate :
 - Original of the Birth Certificate ;
 - Duplicata with a Certificate of Strain Existence);
 - Certified True Copy of the Birth Certificate less than 03 months.
- Original of Passport ;
- Original of National ID Card (if available) :
 - Valid;
 - Expired.
- Residence Card:
 - Original;
 - Both side colour copy on the same page.
- Bill (telephone, electricity, etc) within three months with your name and address mentioned, as proof of residence, if available (no bill without address !);
- A certificate of employment or a job contract, translated in English by recommended translation company, if available ;
- Fees of 12,000 yen (4,000 yen for Consular Card and 8,000 yen for administration fees) ;
- Colour copy of the Pre-enrolment Information Form (not a screenshot, the barcode will be unreadable!);
- In case of replacing of lost passport: a Certificate of Loss issued by the Police (physical report of the circumstances of the loss of your passport, and NOT the document bearing only the file number);
- For married women: original of the Marriage Certificate.
- For minor children:
 - Cameroonian Birth Certificate;
 - the form of "Parental Consent";
 - Consular Card application form with the photo stucked onwith glue (not stapled)
 - Parent's document who will be present on the physical enrolment :
 - original of Passport,
 - Birth Certificate,
 - Residence Card,
 - Consular Card of parent resident in Japan,
 - Application form of parent's Consular Card.
- 01 Letter Pack for returning original documents as soon as possible (if necessary).

Date: _____ / _____ / _____

(dd / mm / yyyy)

©Surname and Given name : _____

©Signature :