

PASSPORT PHYSICAL ENROLMENT

To the Embassy of Cameroon in Japan

I the undersigned, have jointed following required documents (ticked checkboxes):

- Birth Certificate:
 - Original of the Birth Certificate;
 - Duplicata with a Certificate of Strain Existence;
 - Certified True Copy of the Birth Certificate less than 03 months.
- Original of Passport ;
- Original of National ID Card (if available):
 - Valid;
 - Expired.
- Residence Card of the host country:
 - Both side colour copy on the same page (please do not put the card on the edge of the copy machine). The original will be presented on the day of deposit of the set of document at the Embassy (if it was not sent in advance from the country of residence), or, on the day of physical enrolment (if the set of documents were sent previously);
- Bill (telephone, electricity, etc) within three months with your name and address clearly mentioned, as proof of residence, if available (no bill without address !);
- A proof of employment (salary payment document, company card, etc) if available ;
- Fees of 8,000 yen for administration fees;
- Colour copy of the Pre-enrolment Information Form ;
- In case of replacing of lost passport: a Certificate of Loss issued by the Police (physical report of the circumstances of the loss of your passport, and NOT the document bearing only the file number);
- For married women: original of the Marriage Certificate;
- For minor children:
 - Cameroonian Birth Certificate;
 - the form of "Parental Consent";
 - Both side colour copies on the same page of the Residence Card if available;
 - Parent's document who will be present on the physical enrolment :
 - Original of Passport;
 - Original of the NIC;
 - Original the Birth Certificate;
 - Both side colour copies on one page of the Residence Card (original will be presented at the Embassy);
- Expedition fees (circle):
 - I have transferred to the Embassy account EMS / DHL fees for the amount of JPY.
 - I will pay directly at the Embassy EMS / DHL fees for the amount.
 - I have a DHL account for payment on delivery and will call the local DHL for pick up to DHL JAPAN.
 - I have transferred the total amount of JPY.
 - I sent cash through an acquaintance resident in Japan the amount of..... JPY.

Date: ____ / ____ / ____
(dd / mm / yyyy)

©Surname and Given name : _____

©Signature :